Support after your role ends

Your employer has given you this sheet. It lists what to check in your final pay, and free help you can use now. It is general information, not legal advice.

Check your final pay

- Notice: you should get written notice of your last day. Your employer must then either let the notice period run or pay you instead of it. (Fair Work Act 2009, s 117(1) and (2), checked 20 November 2026, www.legislation.gov.au/C2009A00028/latest/text)
- Annual leave: any paid annual leave you have not taken is paid out when your employment ends. (Fair Work Act 2009, s 90(2), checked 20 November 2026, www.legislation.gov.au/C2009A00028/latest/text)
- Redundancy pay, if you are owed it: it is worked out at your base rate of pay for your ordinary hours, by your years of continuous service. (Fair Work Act 2009, s 119, checked 20 November 2026, www.legislation.gov.au/C2009A00028/latest/text)
- Redundancy pay under the National Employment Standards is usually not owed by a small business employer (fewer than 15 employees), or to someone with less than 12 months of continuous service. (Fair Work Act 2009, s 121, checked 20 November 2026, www.legislation.gov.au/C2009A00028/latest/text)
- An award or enterprise agreement can include terms that supplement these minimums, as long as they are not detrimental to you. (Fair Work Act 2009, s 55(4), checked 20 November 2026, www.legislation.gov.au/C2009A00028/latest/text)

If something looks wrong, ask your employer in writing for the figures.

Free help you can use now

- Workforce Australia: any Australian can use it to search and apply for jobs. workforceaustralia.gov.au (www.workforceaustralia.gov.au/individuals)
- Career Transition Assistance: a free government program for people aged 45 and over, listed as 75 hours over 3 to 8 weeks at no cost. You need a myGov account. Career Transition Assistance (www.workforceaustralia.gov.au/individuals/training/activities/career-transition-assistance)
- Centrelink: a payout can delay your first JobSeeker Payment. To see roughly how long, use the free estimator at changingcareers.com.au/outplacement/tools/centrelink-waiting-period-estimator

If it is getting too much

Call Lifeline on 13 11 14, or text 0477 13 11 14. If life is in danger, call Triple Zero (000). lifeline.org.au

Notes

Your last day:

Who to ask about your final pay:

Their email or phone:
